

# Board of Directors Application

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: (C) \_\_\_\_\_ (W) \_\_\_\_\_ (H) \_\_\_\_\_

Address: \_\_\_\_\_

- Resume Attached
- Brief Statement of Interest Attached – Please describe why you would like to join the Crisis Intervention Services Board and what skills you feel you can contribute.
- Previous Experience on a Board? \_\_\_\_YES \_\_\_\_NO

## Specific Areas of Relevant Experience

Please check all that apply

- Accounting or Finance
- Community Relations
- Event or Project Management
- Fundraising
- Law
- Marketing
- Communications
- Grant Writing/Assessment
- Not-for-Profit Experience
- Policy Development
- Strategic Planning
- Other: \_\_\_\_\_

## Board Member Job Description

Orientation and training is provided to make sure board members are comfortable and knowledgeable in their role.

Qualifications

A team player with an interest in helping victims of domestic violence, stalking and sexual assault with the willingness to:

- Commit time for regular board meetings (9 meetings per year), committee meetings and planning sessions.
- Volunteer at special events
- Prepare well for meetings, reviewing and commenting on minutes and reports
- Listen well and be thoughtful in considering issues
- Actively participate in board's annual evaluation and planning efforts
- Understand the fiscal implications of decisions Responsibilities
- Provide strategic leadership
- Be knowledgeable about the organization's values, mission, programs and performance
- Be an ambassador for the organization
- Ensure the organization's financial viability and sustainability
- Develop policy frameworks
- Employ and evaluate the performance of the Executive Director
- Participate in fundraising events

To carry out these responsibilities, the Board meets monthly throughout the year with a break over the summer months. The board is comprised of 7 members with terms of 3 years. Each board member can serve a maximum of 3 consecutive 3-year terms.

To explore the opportunity to join our Board of Directors, please submit this application to Executive Director Lisa Peterman at [CISdirector@outlook.com](mailto:CISdirector@outlook.com). Call (307)272-4754 with further questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Board Retreat:

Crisis Intervention Services (CIS) annual board retreat is held in May or June of each year.